

OOS(Online Order System) 初回ログイン時のパスワード変更方法ご案内

*当ご案内は MEDICA を基に説明致しますが、デュッセルドルフで開催されるメッセに共通のご案内となります。

- メッセ主催者より出展者に専用ログインデータ（Stand Order No.及び Password）が以下のメールにて送信
件名：**MEDICA 2017 Ref-No. 25・・・registration**
【注意】上記件名・・・部分は実際は数字／COMPAMED 出展者は上記件名冒頭は COMPAMED
送信者：documents@messe-duesseldorf.de

初回ログイン時のパスワード変更方法（必須）

- ①上記ご案内のメール本文の Link to First-Time Registration to the Online Order System へアクセス
- ②下記画面右の Initial password 欄 (A) に文字数字が表示
- ③ (A) の上の password 欄 (B) に (A) の文字数字(半角英数)を入力
- ④Login ボタンをクリック (C) 次ページの画面に切り替わり

Language  		Contact (eMail)	Imprint
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Messe
Düsseldorf

Online
Order System



Order online: individual, flexible, simple!

Online Order System - OOS

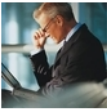


From exhibitor passes to temporary workers:
We offer all services at the right time.

You may order all services online by using our
online order system

Important Notes

Stand Construction Configurator



Be inspired by our versatile stand
construction.

Design your stand construction at the
construction configurator, determine the cost
or request a customized offer.

Configurator

Servicepartner



You can recognize our service partners by
the logo "official service partner of Messe
Düsseldorf".

Servicepartner

OOS User Info



We are happy to support your trade fair
presentation. Should you encounter problems
or require further help or a direct contact, you
may reach us at any time or use the
comprehensive OOS help feature.

OOS User Briefing

Fair Calendar

Order online
Registration: Use the online access data from
participation e-mail

Stand Order-No.

Password

Initial password

Please use this password for the first login.

 Password forgotten?

Guest access
Select trade fair:

Try this application without obligation.

Questions?
Our hotline* is available to answer your questions
Telephone: +49 211/4560-400
E-Mail: online@messe-duesseldorf.de
*(Weekdays 8:00 AM to 6:00 PM CET)

⑧画面左の **Save Changes (G)** をクリック



Messe
Düsseldorf

Online
Order System



MEDICA®

Exhibitor

Customer ID: 791624
 Order ID: 2431202
 Event: MEDICA
 Hall/Booth: 16C52
 Hironori Hattori

Messe Düsseldorf Japan Ltd.
 New Otani Garden Court, 7th Floor
 4-1, Kioi-cho, Chiyoda-ku
 JP - 102-0094 Tokyo
 Phone: 81-3-5210-9951
 Fax: 81-3-5210-9959

+ Save changes G

+ Exit OOS

NOTE:

- The highlighted boxes are mandatory
- Please enter your complete phone and fax number (incl. country code) without special characters or spaces**
- Your password must have at least 6 digits. (max. 16 digits) It can include letters (upper and lower case) and / or numbers and only the following special character can be taken: + / = *
- The new password cannot be the same as the last 2 previous ones
- These login details are valid both for the OOS and for the trade show portal.
- Fraud Alert**
 We are currently seeing an increasing number of fake invoices being sent out to exhibitors. These invoices aim to give the impression of being connected with your trade fair participation and use the logos and trademarks of Messe Düsseldorf and/or its partners for this purpose. Please only pay invoices that you can **clearly** attribute to an order you have placed with Messe Düsseldorf or our partners (customer number) and compare bank details with the accounts of Messe Düsseldorf (www.messe-duesseldorf.de). Our bank account details can be found in the respective conditions of participation.

User

First name:	Hironori	Phone:	
Last name:	Hattori	Fax:	
Title:	Mr.	email:	mdj@messe-dus
Company:			
Department:			

Password:

(max. 16 character)

Confirm password:

Order confirmation and notification

Status order permissions:

By "clicking" the box "I accept" (bottom), you acknowledge acceptance of [User Conditions - OOS Terms and Go-Online-Access](#)

After your acceptance please click "Save changes"(left).

F ☐ I accept

D

E

⑨下記 Welcome page へ

パスワード変更完了

HelpFeedback

Checklist

Search

Extended



Exhibitor

Customer ID: 791624
Order ID: 2431202
Event: MEDICA
Hall/Booth: 16C52
Hironori Hattori

Messe Düsseldorf Japan Ltd.
New Otani Garden Court, 7th Floor
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Fax: 81-3-5210-9959



*Welcome page

*User data

*Order Forms **(H)**

*Shopping basket

*Orders

*Stand sketch (PDF)

*Hall (PDF)

*Admission (PDF)

*Contact (eMail)

*To the portal

*Exit OOS

Important Notes



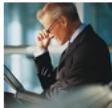
Technical information, specifications and guidelines

Technical Guidelines

Leaflets, Environmental concepts, security

Conditions of Participation / OOS Terms

Site Plan / Best route to Messe Düsseldorf



Hotel and travel packages

Conditions of Participation / Servicepartner



You can recognize our service partners by the logo "official service partner of Messe Düsseldorf".

Servicepartner

Useful instructions



OOS User Briefing

Application for your co-exhibitors or group-partic



You can invite your co-exhibitors or group-participants by using our Easy Administration Tool. Upon receipt of your invitation your co-exhibitors or group participants can easily apply online. You will need your login details to proceed.

Easy Administration Tool

© Messe Düsseldorf

* 画面左側 **Order Forms(H)**より各種オーダー可能（グループ出展者はオーダーに制限があり、オーダー不可のサービスは表示されません） ~~*2017.07.11 現在、オーダー可能なフォームしか表示されません。~~

* **(I)** にて以下の内容を閲覧可能（グループ出展者は制限があり、一部閲覧できないものもあります）

Stand Sketch(PDF) ⇒ 内容：ブース図面

Hall(PDF) ⇒ 内容：貴社出展ホールのホール図面及び同ホールの出展者リスト

Admission(PDF) ⇒ 内容：貴社ブース No./面積/無料出展者証枚数 が記載

~~*2017.07.11 現在、表示されていません。~~

~~* **(H)** **(I)** とともに主催者からの正式な出展認可が行われたのち、ご利用、ご覧いただけます。~~

ご不明な点がございましたら下記まで
（株）メッセ・デュッセルドルフ・ジャパン

T: 03-5210-9951

mdj@messe-dus.co.jp